

## **CHECKLIST: WHAT TO DO IF YOU HAVE A COVID POSITIVE EMPLOYEE**

- 1. Confirmation that the facility will test employees that worked with the positive case within 24 hours to determine the spread of infection**
- 2. How many employees were affected, when will they be tested, and who will perform the testing?**
- 3. Is the area the positive employee worked able to close to sanitize? If not, why (ICU, emergency room, etc) and what steps are being taken to sanitize the facility?**
- 4. What COVID safe practices are in place for employees?**
- 5. What is the facility's plan to re-test employees within 7-10 days, if warranted by NMDOH?**