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**Checklist for Business/Facility Compliance in
Response to one or more COVID-19 Positive Employee(s) in the Workplace**

Business Name: _____

Date business/facility was notified of COVID-19 positive case(s): _____

- If required by NMDOH and/or NMED, Business/facility has ceased operations
 - Shut-down date: _____
 - Reopen date: _____
- Business/facility has disinfected the workplace and/or facility in accordance with the *New Mexico COVID-19 Safe Practices for Individuals and Employers* handbook
 - Completed date: _____
- All exposed employees have been tested for COVID-19
 - Completed date: _____
- All employees identified as close contacts per NMDOH Guidance are instructed to self-quarantine for 14 days after last date of exposure to positive case
 - Number of close contacts identified: _____
 - Return to work date(s): _____
- Business/facility has implemented industry-specific employee safety guidance detailed in the *COVID-19 Safe Practices for Individuals and Employers* handbook
 - Please attach any written guidance implemented at the business

I certify that the above actions have been completed in response to one or more positive cases of COVID-19 in the workplace.

Signature

Printed Name

Position

Business

Date

Upon completion, return this checklist to NMOSHA.COVIDTesting@state.nm.us.